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|   |  |  |
|  |
| Curriculum Vitae |  Insert photograph. Remove heading if not relevant  |
|  |  |
| Personal information |  |
| First name(s) / Surname(s)  | First name(s) Surname(s) (remove if not relevant) |
| Address(es) | House number, street name, postcode, city, country (remove if not relevant, see instructions) |
| Telephone(s) | (remove if not relevant) | Mobile: | (remove if not relevant) |
| Fax(es) | (remove if not relevant) |
| E-mail | (remove if not relevant) |
|  |  |
| Nationality | (remove if not relevant) |
|  |  |
| Date of birth | (remove if not relevant) |
|  |  |
| Gender | (remove if not relevant) |
|  |  |
| Desired employment / Occupational field | (remove if not relevant, see instructions) |
|  |  |
| Work experience |  |
|  |  |
| Dates | Add separate entries for each relevant post occupied, starting from the most recent. (remove if not relevant)  |
| Occupation or position held |  |
| Main activities and responsibilities |  |
| Name and address of employer |  |
| Type of business or sector |  |
|  |  |
| Education and training |  |
|  |  |
| Dates | Add separate entries for each relevant course you have completed, starting from the most recent. (remove if not relevant)  |
| Title of qualification awarded |  |
| Principal subjects/occupational skills covered |  |
| Name and type of organisation providing education and training |  |
| Level in national or international classification | (remove if not relevant) |
|  |  |
| Personal skills and competences |  |
|  |  |
| Mother tongue(s) | Specify mother tongue (if relevant add other mother tongue(s)) |
|  |  |
| Other language(s) |  |
| Self-assessment |  | Understanding | Speaking | Writing |
| Specify level (\*) |  | Listening | Reading | Spoken interaction | Spoken production |  |
| Language |  |  |  |  |  |  |  |  |  |  |  |
| Language |  |  |  |  |  |  |  |  |  |  |  |
|  | (\*) (1)- Basic knowledge; (2) Good knowledge; (3) Fluent ;(4) Mother tongue |
|  |  |
| Social skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Organisational skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Technical skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Computer skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Artistic skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Other skills and competences | Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant) |
|  |  |
| Driving licence | State here whether you hold a driving licence and if so for which categories of vehicle. (Remove if not relevant) |
|  |  |
| Additional information | Include here any other information that may be relevant, for example contact persons, references, etc. (Remove heading if not relevant) |
|  |  |
| Annexes | List any items attached. (Remove heading if not relevant) |